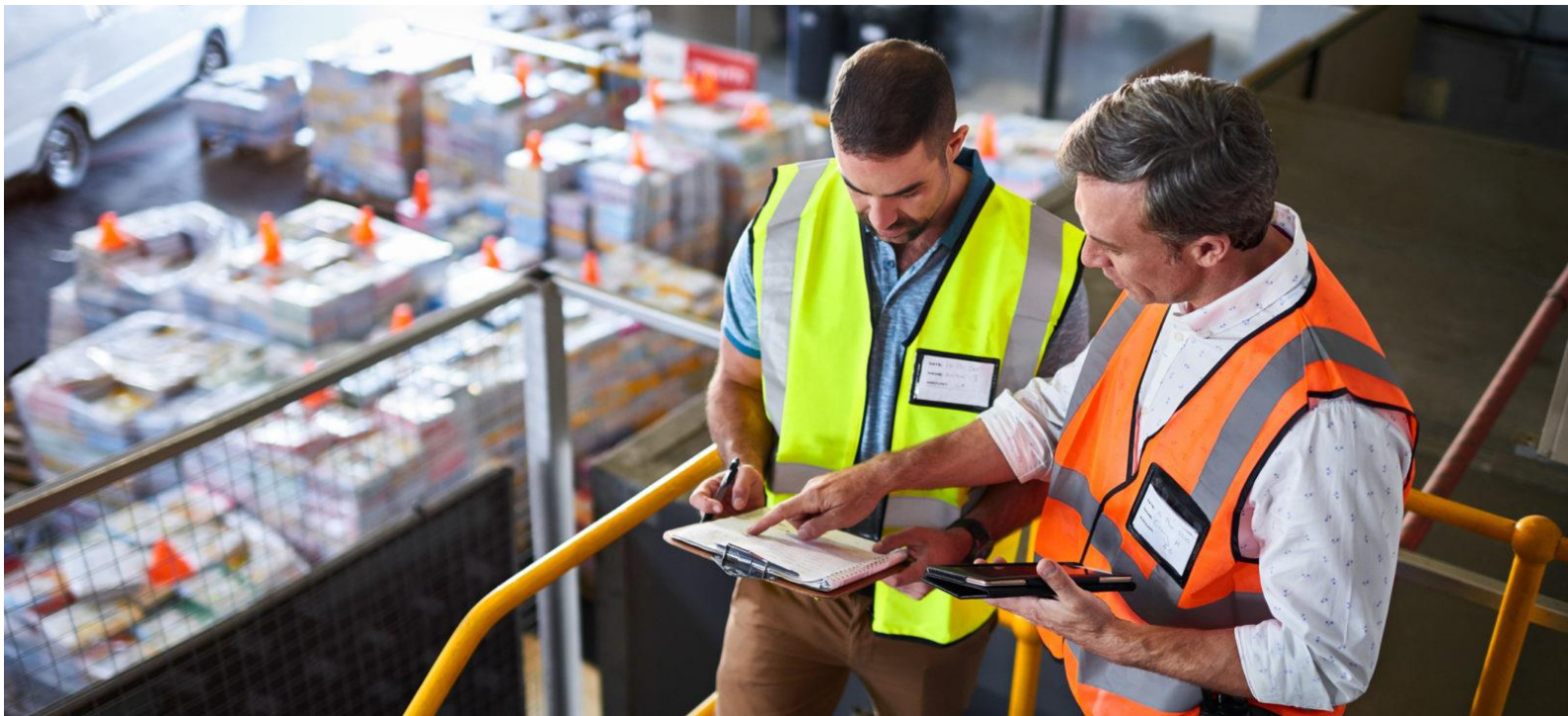




Course Name

EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY MANAGEMENT

Participants are shown how to evaluate procedures and make needed changes to methods to improve customer service whilst achieving reductions in inventory; eliminate wasteful costs; avoid internal problems that limit performance; obtain added value for money



Reach New Heights | Training & Consulting
An ISO 14001:2015 ISO 9001:2015 Certified Company



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info@boostuae.com



Duration:
Five Days



Location:
TBD



Date:
TBD





Few Words About Boost

Our solutions are fully customized and designed based on the needs of our clients

BASED IN ABU DHABI
SINCE 2001
WE HAVE A PROVEN TRACK



VISION

"The only thing worse than being blind is having sight but no vision".

To be recognized as the partners' first choice in the field of Learning and Development locally and globally



MISSION

Enable our partners achieving their objectives

by designing innovative learning and development solutions which will boost people performance and business results as well.



VALUES

Driven by five core values which will form the basis for every decision...

- ✓ Result Orientation
- ✓ Partners' Success
- ✓ Passion
- ✓ Commitment
- ✓ Innovation

Why Us?

- 01 Interactive Engaging Courses
- 02 Recognized Certificates
- 03 Wide Range Of Training Subjects
- 04 Global Training Centers
- 05 In-House & Customized Courses
- 06 Internationally Certified Instructors
- 07 Advanced Reporting System



10,000 People Trained a Year, with 98% Satisfaction Rating

Our talented team of international instructors have exceptional credentials complemented by practical, real-world experience.

SUSTAINABLE SUCCESS

Ever since the firm was founded, Excellence, in one form or another, was part of its credo. The prospect of doing a good job might help a company climb the success ladder but it won't keep the company 'up there'.



American Welding Society
EDUCATIONAL INSTITUTION MEMBER





COURSE OVERVIEW

EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY MANAGEMENT



Duration:
Five Days



Location:
TBD



Date:
TBD

Over the past few years, the warehouse operations have been upgraded without a corresponding enhancement of warehousing activities. Companies are now experiencing problems in keeping pace with the variety of products as it is received from various processing areas. Space utilization, material handling and data collection are just some of the challenges that arise. This session provides you with an insight to assess your warehouse's effectiveness and efficiency.

This training program will discuss how to:

- Increase warehouse operations productivity

flow of materials and provide superior service

streamline the flow of materials and provide superior service

effectively manage distribution operations

motivate and manage warehouse personnel

Inventory management techniques for those who want to understand and implement the essential tools for managing inventory in the supply chain. Participants are shown how to evaluate procedures and make needed changes to methods to improve customer service whilst achieving reductions in inventory; eliminate wasteful costs; avoid internal problems that limit performance; obtain added value for money

COURSE OBJECTIVES:

AFTER COMPLETING THIS COURSE, PARTICIPANTS WILL BE ABLE TO:

- ✓ Learn and enhancing advanced warehouse operations and management knowledge & skills
- ✓ maximize customer service and provide fast and accurate issuing.
- ✓ plan and control the warehousing operation to minimize the operational costs.
- ✓ plan to develop the warehouse personnel.
- ✓ plan to deal and work with the problems and constraints related to warehousing management.
- ✓ reduce time wasted in locating stock
- ✓ use correct handling equipment
- ✓ increase your knowledge on good housekeeping of store & warehousing functions
- ✓ Select the appropriate type of equipment

WHO SHOULD ATTEND?

This training course is designed for warehouse operations officers, senior storekeepers, stock, warehouse and distribution professionals, inventory planners & personnel, store & warehouse personnel and all those who wish to know about inventory control.





Course Outline

EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY MANAGEMENT



Duration:
Five Days



Location:
TBD



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TBD



MODULE (01) WAREHOUSE MANAGEMENT'S RESPONSIBILITY

- 1.1 the new role of warehousing in supply chain
- 1.2 value & impact of higher efficiency in warehouse
- 1.3 management expectations & doing the job right in warehousing
- 1.4 supply function & effective warehouse management
 - 1.4.1 stores responsibilities and organization
 - 1.4.2 position of stores within the organization
 - 1.4.3 relationships with other departments
 - 1.4.4 materials management
 - 1.4.5 the british standard guide to stock control

MODULE (02) KEY WAREHOUSE FUNCTIONS & OPERATION

- 2.1 evaluate receiving & staging operations
- 2.2 review put-away & assess storage functions
- 2.3 improve order filling techniques
- 2.4 different methods for order selection
- 2.5 how to control order picking
- 2.6 identify opportunities for improvement



MODULE (03) IN-WAREHOUSE LOCATION

- 3.1 techniques for storage location
- 3.2 use of locator system controls
- 3.3 a-b-c analysis in warehouse management
- 3.4 physical inventory & cycle counting programs
- 3.5 establish material location & inventory control

Guidelines





Course Outline

EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY MANAGEMENT



Duration:
Five Days



Location:
TBD



Date:
TBD

MODULE (04) ORGANIZING STORAGE AND MATERIAL HANDLING

- 4.1 layout of the warehouse
- 4.2 storage utilization and organization
- 4.3 stock location
- 4.4 fixed vs. Random location



MODULE (05) IMPROVE THE WAREHOUSE FACILITY LAYOUT

- 5.1 methodologies for layout planning
- 5.2 material flow & space utilization
- 5.3 reduce travel time & distance
- 5.4 layout philosophies & capacity factor guidelines
- 5.5 determine space & building requirements

MODULE (06) SIMPLIFY & IMPROVE WORK METHODS

- 6.1 key warehouse information features
- 6.2 preparing for technology & wms
- 6.3 bar coding & rfid
- 6.4 improving & implementing operational controls
- 6.5 work simplification & improvement methods
- 6.6 work measurement & workload balancing



MODULE (07) MEASURING WAREHOUSE PERFORMANCE

- 7.1 develop meaningful performance measures
- 7.2 controls & measures that meet expectations
- 7.3 match workers' capabilities
- 7.4 how to conduct a productivity analysis based on performance reports
- 7.5 keys to optimal performance & productivity





Course Outline

EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY MANAGEMENT



Duration:
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MODULE (08) CLASSIFICATION AND INVENTORY RECORD ACCURACY

- 8.1 categorize inventory based on demand characteristics
- 8.2 abc classification
- 8.3 inventory classification methods
- 8.4 inventory specifications/cataloguing
- 8.5 counting and controlling inventory
- 8.6 periodic and cycle counting
- 8.7 systems and methodology of counting
- 8.8 examples and exercises



MODULE (09) INVENTORY SYSTEMS

- 9.1 inventory costs
- 9.2 the max-min system
- 9.3 when to order (re-order point)
- 9.4 how much to order (eoq)
- 9.5 how to deal with quantity discounts
- 9.6 controlling safety stocks
- 9.7 safety stocks calculations
- 9.8 examples and exercises

MODULE (10) MEASURING INVENTORY PERFORMANCE

- 10.1 key performance indicators (kpis)
- 10.2 targets
- 10.3 four stages in inventory management performance





TRAINING METHODOLOGY

EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY
MANAGEMENT



Duration:
Five Days



Location:
TBD



Date:
TBD

Throughout this course, the attendees will have the opportunity to practice their skills through a variety of hands-on exercises. These exercises focus on the skills introduced in each lesson. They will also can combine theory and practical by completing multiple integrated practice activities during the course sessions.

- Pre-assessment questionnaire for use before the course
- Post-assessment questionnaire for use after the course
- Lectures, demonstrations, group exercises & case studies
- Visual aid (video simulation) to increase the efficiency of the information
 - Evaluation questionnaires (course, instructor, & administration) filled by attendees
 - Evaluation questionnaires for attendees filled by instructor
 - Site visit (if applicable)

It will have covered by: 70 % lectures, 20 % case studies & exercises and 10 % videos.

COURSE SUMMARY & CONCLUSION





Course Name
EFFECTIVE WAREHOUSE OPERATIONS & INVENTORY MANAGEMENT

T H A N K Y O U

For any clarification or information. Please do not hesitate to contact us

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