



Course Name

PROJECT MANAGEMENT SKILLS

By Its Very Nature, The Construction Industry Is Contentious And Filled With A Wide Variety Of Disputes. Even The Best-Managed Project Is Likely To Have One Or More Significant Disputes Which May Imperil The Successful Completion Of The Project.



Reach New Heights | Training & Consulting
An ISO 14001:2015 ISO 9001:2015 Certified Company



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Duration:
Five Days



Location:
TBD



Date:
TBD





Few Words About Boost

Our solutions are fully customized and designed based on the needs of our clients

BASED IN ABU DHABI
SINCE 2001
WE HAVE A PROVEN TRACK



VISION

"The only thing worse than being blind is having sight but no vision".

To be recognized as the partners' first choice in the field of Learning and Development locally and globally



MISSION

Enable our partners achieving their objectives

by designing innovative learning and development solutions which will boost people performance and business results as well.



VALUES

Driven by five core values which will form the basis for every decision...

- ✓ Result Orientation
- ✓ Partners' Success
- ✓ Passion
- ✓ Commitment
- ✓ Innovation

Why Us?

- 01 Interactive Engaging Courses
- 02 Recognized Certificates
- 03 Wide Range Of Training Subjects
- 04 Global Training Centers
- 05 In-House & Customized Courses
- 06 Internationally Certified Instructors
- 07 Advanced Reporting System



10,000 People Trained a Year, with 98% Satisfaction Rating

Our talented team of international instructors have exceptional credentials complemented by practical, real-world experience.

SUSTAINABLE SUCCESS

Ever since the firm was founded, Excellence, in one form or another, was part of its credo. The prospect of doing a good job might help a company climb the success ladder but it won't keep the company 'up there'.



American Welding Society
EDUCATIONAL INSTITUTION MEMBER





COURSE INTRODUCTION

PROJECT MANAGEMENT SKILLS



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In Today's Competitive Environment, Organizations Are Trying To Find A New Approach To Managing Their Different Operations. By Its Very Nature, The Construction Industry Is Contentious And Filled With A Wide Variety Of Disputes. Even The Best-Managed Project Is Likely To Have One Or More Significant Disputes Which May Imperil The Successful Completion Of The Project.

OBJECTIVES

- ✓ Introduce participants to issues in project management with emphasis on project delivery, planning, schedule, monitoring, reporting and control strategies.
- ✓ An integrated approach is presented where the project is studied throughout its phase from early inception and feasibility analysis on schedule compression and acceleration strategies.
- ✓ Introduce various scheduling techniques including CPM with lead/lag constraints, and the coverage of resource allocation, and time-cost trade-off techniques. Special attention will be given to schedule updating, and the problems related to the integration of scheduling and cost control.
- ✓ The seminar will also cover issues related to management techniques for mitigating projects with compressed schedules. Helpful actions to be taken by the owner, contractor and subcontractors to alleviate the constraints prior to the acceleration will be described.

TRAINING METHODOLOGY

The Course Includes Different Types Of Interactive Techniques And Exercises, Such As:

- ✓ Presentations by consultant and participants
- ✓ Psychometric assessments.
- ✓ The course also features the use of a number of group exercises and case studies
- ✓ General discussions.





Course Outline

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DEFINITION OF PROJECT MANAGEMENT

- ✓ What is a project?
- ✓ What is project management?
- ✓ Relations with Other Management Disciplines
- ✓ Project phases and project life cycles
- ✓ Project stakeholders
- ✓ Organizational influence

PROJECT MANAGEMENT PROCESSES

- ✓ Project processes
- ✓ Project groups
- ✓ Process Interaction
- ✓ Customizing process interaction



PROJECT INTEGRATION MANAGEMENT

- ✓ Project plan development
- ✓ Project plan execution
- ✓ Overall change control

PROJECT TIME MANAGEMENT

- ✓ Activity definition
- ✓ Activity sequencing
- ✓ Activity duration estimating
- ✓ Schedule development
- ✓ Schedule control



PROJECT COST MANAGEMENT

- ✓ Resource planning
- ✓ Cost estimating
- ✓ Cost budgeting
- ✓ Cost control





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PROJECT LEADERSHIP

- ✓ Introduction to Project Leadership
- ✓ Role of Project Manager as Organizational Leader
- ✓ Begin Developing Leadership Development Plan
- ✓ The Triple Constraint
- ✓ Leadership Skills
- ✓ Leadership vs. Management
- ✓ Leadership Orientation
- ✓ Management Styles
- ✓ Leadership Self-Assessment



- ✓ Introduction to Primavera software ver. 6.0 professional REL 8.0/8.1 and the Project Management module and the Project Management Life Cycle
- ✓ Navigating in the Project Management module
- ✓ Creating a Project
- ✓ Creating a Work Breakdown Structure (WBS)
- ✓ Adding Activities
- ✓ Creating Relationships



- ✓ Scheduling
- ✓ Creating Activity Codes
- ✓ Resource and Costs planning
- ✓ Cost control
- ✓ Optimizing the Project Plan
- ✓ Baselining the Project Plan
- ✓ Executing the Project Plan
- ✓ Analyzing the Updated Project





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THANK YOU

For any clarification or information. Please do not hesitate to contact us

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